ICZ jFlow

WORKFLOW SYSTEM FOR MANAGEMENT AND SIMPLIFICATION OF BUSINESS PROCESSES

THE JFLOW SOLUTION CAN BE USED FOR THE MANAGEMENT OF ALL BUSINESS DOCUMENTS OR PROCESSES. DUE TO AUTOMATION, WHICH THE JFLOW PROVIDES, THE DOCUMENTS, INFORMATION OR TASKS ARE MOVED FROM ONE USER TO ANOTHER FOR FURTHER PROCESSING OR APPROVAL IN ACCORDANCE WITH THE RULES OF THE DEFINED ORGANIZATIONAL STRUCTURE.

The efficiency of business processes is one of the basic prerequisites for success on a market. A key tool for its achievement in the processing of documents can be the workflow system for the management and simplification of corporate workflows.

[THE SOLUTION THAT WILL IMPROVE YOUR BUSINESS]

ICZ Slovakia offers you the original solution – the jFlow – which brings you the opportunity to automate business processes. It means that documents, information or tasks will be moved from one user to another for further processing or approval in accordance with the rules of the defined organizational structure. The jFlow system supports the management of the entire workflow life cycle – from its creation, deployment, launch, and common work with tasks up to its completion. It can be used for simple applications as well as for advanced approval processes of documents.

The jFlow solution is developed on open standards and can be easily integrated into the environment built on the platform of a service-oriented architecture. It supports various types of business systems – from billing systems, through CRM, to ECM solutions.

Use the jFlow as a simple system to improve and simplify your processes, while reducing your costs.

[FUNCTIONALITY]

From the user's perspective and from the perspective of the administrator and technical user, the jFlow is a user-friendly solution with a clear interface.

The jFlow system helps in the management of all business documents and workflows, which implies the involvement of several employees, for example, requests, purchase orders, received mail, contracts, tenders, and the like. The jFlow also helps in any approval processes, e.g. approval of orders, holidays and leave, incoming invoices, and others. Due to the jFlow system, these activities are automated and always carried out systematically in a multistage hierarchy – according to the company's organizational structure or any other user-defined hierarchical structure.

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FEATURES AND BENEFITS

- A flexible tool for an easy integration into the working environment based on SOA platform
- Improves the information flow
- Supports the ISO quality management system
- Provides an overview of the workflow history of documents / tasks
- Provides a comfortable user interface
- Easily operable, user-friendly
- Reduces total costs by simplifying and accelerating your internal processes
- Ensures more effective compliance with internal regulatory mechanisms
- Provides much easier and faster integration of new employees

[ICZ jFlow]

Overview of user's own tasks

The jFlow provides the user with a clear division of working tasks into several mailboxes:
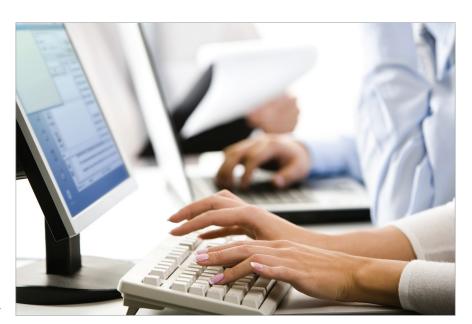
▸ **Inbox** – a private mailbox containing tasks to be processed by the user

▸ **Bulk Inbox** – a shared mailbox containing tasks to be processed by a group of people

▸ **Processed and Archive** – a mailbox containing tasks already processed by the user – each user can see the tasks already processed by them

Integration with DMS

The jFlow allows integration with the jDoc – the document management system. Thanks to it, documents can be searched and attached from the jDoc, and the information about the workflow, which was running on the documents, can be displayed in the details of the documents.

[USER BENEFITS]

▸ Overview of the status of each user's tasks

▸ View of attachments, comments, history, and a map of the whole process

▸ Defining relationships and assigning users to groups

▸ Assigning of tasks to a defined group of users for processing

▸ Transfer of tasks to other users for processing

▸ Defining deputy mechanism

▸ Displaying process details with complex information, such as completed data, attachments, comments, and the process history

▸ Displaying task details together with the information about data, attachments and comments entered by a logged-in user